

## Cover Letter Guidelines

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Your cover letter is a chance for you to introduce yourself to the scholarship committee and explain what makes you a great candidate for the MiEnergy Community Service Scholarship award.

In the cover letter, you should:

- introduce yourself and discuss your future plans
- explain how the scholarship will help you reach your educational and career goals
- discuss your community service involvement and how it relates to the MiEnergy scholarship

In addition, the letter must:

- be no more than one page
- use correct grammar and spelling